**I155 Public Information File Layout: (Includes Active, Inactive & Separated employee’s)**

| Position | | | Field name | Len | Description  of Field |
| --- | --- | --- | --- | --- | --- |
| 1 | - | 40 | Personnel Area | 40 | Personnel area Name |
| 41 | - | 80 | Employee Name | 40 | Full Name – First, MI, Last |
| 81 | - | 110 | Appointment Type | 30 | Values:  PT Permanent  FT Permanent  PT Temporary  FT Temporary  FT Non-Permanent  PT Non-Permanent  FT  PT  Fire Fighter  National Guard |
| 111 | - | 112 | Age | 02 | Convert to age based on current date. |
| 113 | - | 122 | Original Hire date | 10 | MMDDCCYY with two spaces on the end (Not valid for temps) |
| 123 | - | 132 | Agency Hire Date | 10 | MMDDCCYY with two spaces on the end (Not valid for temps) |
| 133 | - | 140 | Current Position Number | 08 | Most recent position number. The will be spaces if the employee is separated. |
| 141 | - | 180 | Current Position Title | 40 | Working Title / Position Title (HRP1000) |
| 181 | - | 220 | Current Job Title | 40 | Title assigned to the Job (HRP1000) |
| 221 | - | 230 | Last public info action date | 10 | PA0000 MMDDCCYY with two spaces on the end. This can be future dated.  *Example:*  *Separation with Pay Continuation from state service occurs when an employee Retires as a Law Enforcement Officer that qualifies for LEO Retirement supplement, or when a reduction in Force with severance has occurred.  The HR Administrator gathers the approved employee data and executes the Separation Pay Continuation Action.* |
| 231 | - | 290 | Last public info action | 60 | Last Public info action description. |
| 291 | - | 300 | Last Salary Increase Date | 10 | Date on which salary was last changed by an Action |
| 301 | - | 360 | Last Salary Increase Action | 10 | Description of the action that last increased the employee’s salary. |
| 361 | - | 375 | Last Salary change amount | 15 | Salary change amount is calculated as (salary at time of action – salary prior to action) with the exception that if either prior salary or ending salary is 0 the value is defaulted to 0 |
| 376 | - | 390 | Current Salary / Last Salary | 15 | The salary will be current salary or in the case of a separated employee the employee’s last salary. |
| 391 | - | 393 | Position County | 3 | Not available on Separated employees. |